

PORTABLE TRAFFIC SIGNALS

NEW ROADS AND STREET WORKS ACT 1991

THE TRAFFIC SIGNS REGULATIONS AND GENERAL DIRECTIONS 2016 No.362

This form must be sent or faxed to the Street Works Section at the address/fax number shown below.

Please read the notes for guidance on the reverse side or consult the office indicated below.

APPLICATION FOR MULTI PHASE SIGNAL CONTROL

Your Ref:

NOTIFICATION OF TWO-WAY CONTROL

SA Ref:

(tick box)

| | | | | | |
|--|--|------------------------------|---|--|--------------------------|
| FROM: | | NAME OF CONTACT: | | | |
| | | TEL: | | | |
| | | FAX: | | | |
| | | OUT OF HOURS CONTACT: | | | |
| CLIENT: | | TEL: | | | |
| EMERGENCY/URGENT - 2 HRS | <input type="checkbox"/> | MAJOR - 1 MONTH | <input type="checkbox"/> | PLANNED - 7 DAYS | <input type="checkbox"/> |
| START DATE: | | FINISH DATE: | | 3 DAYS | <input type="checkbox"/> |
| | | | | ONE DAY | <input type="checkbox"/> |
| LOCATION OF WORKS: | | | | | |
| | | | | | |
| Are works within 200m of existing lights: | | <input type="checkbox"/> yes | <input type="checkbox"/> no | If yes, please refer to Highway Authority. | |
| ROAD No: | O.S. GRID REF: | | DOES SITE CONTAIN A JUNCTION: YES*/NO* | | |
| TRAFFIC SENSITIVE SITUATION: YES*/ NO* | | | IF YES, PLEASE REFER TO HIGHWAY AUTHORITY. | | |
| PURPOSE OF WORKS: | | | | | |
| | | | | | |
| HOURS OF OPERATION: | WORKING DAY OPERATION (i.e. 7.30am to 4.30pm) | | 24 HOURS OPERATION | | <input type="checkbox"/> |
| | OFF PEAK OPERATION (i.e. 09.00am to 3pm) | | | | <input type="checkbox"/> |

| | |
|---|-----------------------------|
| THE FOLLOWING ADDITIONAL INFORMATION IS REQUIRED FOR MULTIPHASE OPERATION APPROVAL | |
| MULTIPHASE TIMINGS: | |
| Stop & Go Boards Required: | No. OF SIGNAL HEADS: |
| 4 Copies of Site Plans and Location Plans showing position of the signal heads | |

DECLARATION:

I hereby certify that the portable traffic signal used will be of a type which is currently approved by the Department of Transport and Welsh Government:

SIGNED: _____ **DATE:** _____

FOR HIGHWAY AUTHORITY USE ONLY

SITE APPROVAL - THE TRAFFIC SIGNS REGULATIONS AND GENERAL DIRECTIONS 2016

SWANSEA COUNCIL as Highway Authority for the road(s) where the sites specified above are located:

NOTE: In the case of TRUNK ROADS please refer to Notes for Guidance (No. 3)

1. Approves for the purposes of Part 6 Schedule 14 of The Traffic Signs Regulations and General Directions 2016 the erection & use at or within 2 metres of each of the sites indicated by a _____ symbol on the attached plan(s) marked with the reference number(s) _____ of the portable light signals of a type prescribed in the said Regulations.
2. Requires that it shall be a condition of the approval contained in paragraph 1 above that the erection and use on or near the said road(s) at each of the sites indicated above shall continue only for so long as is necessary to complete the works which necessitated the use of the signals;
3. The approval is given subject to the Special Conditions below.*

SIGNED ON BEHALF OF THE AUTHORITY: _____ DATE: _____.

NOTES FOR GUIDANCE - USE OF PORTABLE TRAFFIC SIGNALS ON THE HIGHWAY

By submitting this application form the applicant acknowledges the following matters, and where relevant agrees to observe and perform the same

UNDER NO CIRCUMSTANCES SHOULD PORTABLE TRAFFIC SIGNALS BE USED AT WORKS WHICH STRADDLE A RAILWAY LEVEL CROSSING, NOR TO CONTROL ROAD TRAFFIC WITHIN 50 METRES OF A LEVEL CROSSING EQUIPPED WITH TWIN RED TRAFFIC SIGNALS. THE ADVICE OF THE RAILWAY/TRANSPORT AUTHORITY MUST BE SOUGHT AND CONFIRMATION OF APPROVAL WITH THE STREET WORKS SECTION MUST BE MADE PRIOR TO WORK COMMENCING IN THE VICINITY OF RAILWAY CROSSINGS.

1. As required by The Traffic Signs Regulations and General Directions 2016 No. 362, and the New Roads and Street Works Act 1991, the Highway Authority shall be given NOTICE whenever Portable Traffic Signal Control is to be used on the Highway.
2. Where Portable Traffic Signal Control is to be used at a site which contains a JUNCTION, it is a STATUTORY REQUIREMENT for the Highway Authority to issue a WRITTEN SITE APPROVAL for their operation PRIOR TO COMMENCEMENT OF USE.
3. Applications for the use of multiphase portable traffic signals on **Trunk Roads** must be approved and authorised by the Welsh Government.
4. For authorisation of multiphase signals on Trunk Roads, a minimum of one month should be allowed for processing, and on County Roads, a minimum of 14 days should be allowed.
5. 7 days' notice is required for two-way signals, unless required under emergency conditions.
6. Where the location contains a junction, the application must be accompanied by FOUR copies of a plan showing the positions of the signal heads, together with details of the proposed timings.
7. The provision, operation and maintenance of all signals, lights, guards and fencing for the safety and protection of street and road works, workers and members of the public will be in accordance with the Traffic Signs Manual, Chapter 8, Safety at Street Works and Road Works, A Code of Practice, appropriate technical directives and advice notes issued by the Highway Authority, Department of Transport and the Welsh Government.
8. All **APPLICATIONS** and **NOTIFICATIONS** for the use of Portable Traffic Signals **MUST** be emailed to the **STREET WORKS SECTION** at streetworks@swansea.gov.uk
9. In **EMERGENCY** or **URGENT** situations (as defined in the New Roads and Street Works Act 1991) this form **MUST** be emailed to the STREET WORKS SECTION at streetworks@swansea.gov.uk & Highways@swansea.gov.uk
10. **Welsh Language requirements:**
 - 10a. Applicants must be aware of, and shall fully comply with the Welsh Language (Wales) Measure 2011 or any statutory modification or re-enactment thereof for the time being in force and any Welsh Language Standards made thereunder when erecting any traffic signs or conducting any other public communication. The Welsh Language standards may be found at: <https://www.welshlanguagecommissioner.wales/public-organisations/welsh-language-standards>
 - 10b. The applicant shall indemnify the Council against any losses including any financial penalty from the Welsh Language Commission, and any liabilities, claims, damages, proceedings, judgments and expenses including without limitation counsel fees, court costs and other legal expenses arising from the applicant's failure to comply with the requirements of clause 10a above.